



BUILDING OPERATOR CERTIFICATION

SCHOLARSHIP APPLICATION

SCHOLARSHIP PROVIDED BY

THE ALABAMA DEPARTMENT OF ECONOMIC & COMMUNITY AFFAIRS – ENERGY DIVISION

COURSE CERTIFICATION

BOC® Level I is intended for those with two or more years of experience in building operation and maintenance, who wish to broaden their knowledge of the total building system. To receive a BOC® Level I Training Certificate of Completion, participants must attend eight Level 1 classes, and successfully complete open book tests and facility on-site projects. Graduates may also choose to take the Certification Exam at a third-party testing center to receive the Certified Building Operator credential.

CLASS INFORMATION

LOCATION

Chilton County Board of Education – Computer Lab
[1705 Lay Dam Road, Clanton, AL 35046](#)

SCHEDULE

Classes run from 8:00 a.m. to 4:00 p.m. each day.

Date	Class
Tuesday, October 3rd, 2017	BOC 1001 (Part 1) Energy Efficient Operation of Building HVAC Systems
Wednesday, October 4th, 2017	BOC 1001 (Part 2) Energy Efficient Operation of Building HVAC Systems
Tuesday, November 7th, 2017	BOC 1002 Measuring and Benchmarking Energy Performance
Tuesday, December 5th, 2017	BOC 1003 Efficient Lighting Fundamentals
Tuesday, January 9th, 2018	BOC 1004 HVAC Controls Fundamentals
Tuesday, February 6th, 2018	BOC 1005 Indoor Environmental Quality
Tuesday, March 6th, 2018	BOC 1006 Common Opportunities for Low-Cost Operational Improvement
Tuesday, March 27th, 2018	BOC 1007 – 1012 (Supplement class to be determined)



BUILDING OPERATOR CERTIFICATION

THE SCHOLARSHIP

The BOC® Level I Course registration fee of \$1,595 covers all class materials, books, and credential recognition materials. **The Alabama Department of Economic & Community Affairs – Energy Division will fund a limited number of scholarships for \$400 to cover a portion of the cost of tuition.** Students who wish to become a Certified Building Operator (CBO), may take the certification exam for an additional fee of \$285.

Cost Overview	
Tuition	\$1,595
Scholarship	\$400
Total	\$1,195
Certification Exam (optional)	\$285

ELIGIBILITY & REQUIREMENTS

- Scholarships are designated for building operators and maintenance professionals **currently employed by a public entity**. The types of facilities students may work in includes but is not limited to K-12 schools, colleges and universities, hospitals, and other office or commercial buildings.
- Scholarship recipients must baseline at least one facility, providing **12 months of utility data preceding the training and 12 months of utility data post training**.
 - The utility data will be entered into [ENERGY STAR Portfolio Manager](#) as part of the class training and quarterly updates are expected to be made in Portfolio Manager for one year after the training is complete.
 - **If a participant does not provide the utility data for the required period, the recipient must reimburse the cost of the scholarship to the Energy Division.**

SUBMISSION

Submit completed and signed scholarship applications to:

Elizabeth Grimes

Energy Program Manager

the Alabama Department of Economic & Community Affairs – Energy Division

elizabeth.grimes@adeca.alabama.gov

If your application is approved, you will receive a scholarship confirmation email and special code to enter during the online registration process to access the discounted tuition rate.

Find additional Building Operator Certification (BOC®) Program information visit

www.bocalabama.com



BUILDING OPERATOR CERTIFICATION

ALABAMA BOC SCHOLARSHIP APPLICATION

SCHOLARSHIP PROVIDED BY

THE ALABAMA DEPARTMENT OF ECONOMIC & COMMUNITY AFFAIRS – ENERGY DIVISION

Submit completed forms to Elizabeth Grimes at elizabeth.grimes@adeca.alabama.gov

Deadline for applications to be turned in is September 20, 2017.

STUDENT INFORMATION

First Name

MI

Last Name

Company

Title

Business Phone

Cell Phone

Email

Work Address

Work Address

City

County

State

Zip

Home Address

Home Address

City

County

State

Zip



BUILDING OPERATOR CERTIFICATION

Highest Level of Education *(Select all that apply)*

- High School/GED
- Associate Degree
- Bachelor's Degree
- Master's Degree
- Doctoral Degree

Years of experience working in facility operations and maintenance

How did you learn about BOC® Scholarship Program?

Your reason for taking this course?

SUPERVISOR SIGNATURE

****Have your supervisor sign below to pledge support for your participation in the program. ****

By signing the letter of application, you are pledging your support and cooperation for the Alabama Building Operator Certification Program, designed to improve energy efficiency in Alabama's commercial buildings. Your signature also represents that the candidate applying for the scholarship is best suited to represent your organization in the BOC® program. The program requires the student receiving the scholarship to baseline energy usage at one facility and to provide 12 months of utility data preceding training and 12 months of utility data post training Portfolio Manager or spread sheet for that building. Failure to provide 24 months of utility data will require the recipient to reimburse the scholarship funds to the Alabama Department of Economic & Community Affairs – Energy Division.

Name

Title

Signature

Email

Phone

Comment